



All Saints School

Albany Creek

BACK TO SCHOOL

2016

Dear Parents,

To assist with your preparations for the beginning of our new school year in 2016, this information booklet has been produced. Other information about school procedures can be found on our school website.

This Back to School handout contains much of the information you will need as you prepare for 2016 at All Saints School. Please keep it at hand during the next few months.

I would like to take this opportunity to wish you and your family the very best for your future here at All Saints School.

Regards

Peter Pashen
PRINCIPAL

Contact Details

Website: www.allsaints.qld.edu.au

School email: palbanycreek@bne.catholic.edu.au

School Address: 4 Faheys Road East, Albany Creek 4035

School Phone No: 3325 6900

Absentee Phone No: 3325 6990

P&F & Tuckshop

P&F meets second Wednesday of each month

Tuckshop days are Wed, Thu, Fri

Ordering can be done online: www.ouronlinecanteen.com.au

Parish Details

Parish Mass Times: Sat 6pm, Sun 7am, 9am, 5.30pm

Parish Phone No: 3264 8283

Twitter:  @AllSaintsALB

CLASSES AND STAFF

Prep Red	Cathy Sorensen	Assistant – Sharron McKeown
Prep Blue	Annie Donohoe	Assistant – Megan Condon
Prep Green	Fiona Fricotte	Assistant – Susan Wall (Tue-Fri) Trish Simpson (Mon)
Prep Yellow	Helen Wilcox	Assistant – Chris McCaul (Mon-Thur) Trish Simpson (Fri)
Year 1 Red	Giovanna Durham (2/3 days) / Rachael McGill (3/2 days)	
Year 1 Blue	Bernie Fiechtner	
Year 1 Green	Rie Brennan	
Year 1 Yellow	Jan Hanley	
Year 2 Red	Ann-Louise Henrick	
Year 2 Blue	Lisa Searle	
Year 2 Green	Sue Wilkins	
Year 2 Yellow	Nicole Marsh	
Year 3 Red	Matthew Wright	
Year 3 Blue	Janelle London (4 days) / Angela Slade (1 day)	
Year 3 Green	Michelle Shea	
Year 3 Yellow	Kylie O'Shea	
Year 4 Red	Kathryn Lake	
Year 4 Blue	Sam Collier	
Year 4 Green	Monique Hickey (4 days) / Sharon Mitchell (1 day)	
Year 4 Yellow	Meleah Zealey	
Year 5 Red	Sarah Campbell	
Year 5 Blue	Gabby Lodder	
Year 5 Green	Samantha Lopez	
Year 6 Red	Michelle Craven	
Year 6 Blue	Erica Cosson	
Year 6 Green	Nick Meneguzzo	

LEADERSHIP AND SUPPORT STAFF

Principal	Mr Peter Pashen
Assistant Principal	Ms Kelli Phillips
Assistant Principal Religious Education	Mrs Geraldine Goode
Financial Secretary	Mrs Catherine Reynolds (Mon-Wed)
	Mrs Rebecca Agar (Thur, Fri)
School Secretaries	Mrs Rebecca Agar / Mrs Di Dryer
Enrolments Secretary	Mrs Ann Young
Music Coordinator & Class Music Teacher	Mrs Mary Hehir
Music Tutor – Band	Mr Donald Smith
Music Tutor – Strings	Mrs Madeline Charles
Physical Education Teacher	Mr Marc Hughes
Creative Arts Teacher	Mrs Lisa Carter
Japanese Teacher	Mrs Mary Davis
Drama Tutor	Mrs Jill Chesher
Teacher Librarians and	
Curriculum Support Teachers	Mrs Rachael Hill & Mrs Suellen Cotter
Special Curriculum Projects	Mrs Julie Sullivan (Part Time) Sem 2 only
	Mrs Amanda Bradford (Part Time) Sem 1 & 2

Library Assistant	Mrs Lisa Hanley
Computer Technician	Mrs Jackie Knott
Learning Support Coordinator	Mrs Paula Robinson
Learning Support Teacher	Mrs Emily Haardt
Guidance Counsellor	Ms Melissa Allison
WPHS Officer	Mrs Alana LeMura
First Aid Officers	Mrs Catherine Reynolds, Mrs Rebecca Agar, Mrs Ann Young
School Officers	Mrs Lyn Doust, Mrs Marie Gillham, Mrs Jenny Heskett, Mrs Michelle McMillan, Mrs Trish Simpson, Mrs Chris Zander, Mrs Maria Patullo, Mrs Alana LeMura, Mrs Frances Macdonald, Mrs Amanda Lehane, Mrs Paulla Taylor, Mrs Belinda Politics
Tuckshop Convenor	Mrs Trisha Wright
Second Hand Uniform Shop Coordinator	Mrs Rebecca Cameron
Groundsman	Mr Glen Sharpe
Cleaners	Mr Ken Roberts, Jani-King Australia

SCHOOL OFFICE VACATION HOURS

2015	Monday 7 th to Tuesday 8 th Dec	9am - 3pm
2016	Monday 18 th to Friday 22 rd January	9am - 3pm
2016	Wednesday 27 th January	8am - 4pm
2016	Thursday 28 th January to Fri 2 th Dec	8am - 4pm

(Office opens Monday to Friday during the year, but is closed School & Public Holidays)
School Office Closed Wednesday 9th December 2015 to Sunday 17th January 2016

SCHOOL ROUTINE FOR 2016

8.00am Supervision begins (no child should be at school before 8am unless supervised in a music or sport program) Children are to sit quietly in the tuckshop area from 8am to 8.20am.
 8.20am Play bell – Children can play under supervision in the Junior play areas.
 8.40am School begins
 2.55pm School concludes
 3.20pm All children should be collected by this time (Please phone if you are held up in traffic to alert the school that you are running late)

TERM DATES FOR 2016

Term One Wed 27th January to Thurs 24th March (9 weeks) (Fri 25th March is Good Friday)

Term Two Monday 11th April to Friday 24th June (11 weeks) (Anzac Day Monday 25th Apr
 Labour Day Monday 2nd May)

Term Three Monday 11th July to Friday 16th September (10 weeks) (Moreton Show Holiday
 Mon 8th August)

Term Four Tuesday 4th October to Friday 2th December (9 weeks) (Mon 3th Oct Labour Day)

Pupil Free Day during Term 4: Monday 17th October 2016

BOOKLISTS

Lists available from the school office.

Booklist suppliers:

Direct Stationery Suppliers, 151 Hamilton Road Wavell Heights. Ph. 3266 9224.

UNIFORMS

Supplier of uniforms (other than the winter tracksuit) - Weareco Uniform Shop, 41 Kirby Road Aspley (previously known as Y's Clothing) Ph: 3253 3100 or 3263 5566.

Supplier of winter tracksuit – Lowes Menswear, Shop 168 Westfield Shopping Town, Gympie Road, Chermside Ph: 3350 6460.

SECOND HAND UNIFORMS

Coordinator – Mrs Rebecca Cameron

Available from the photocopier room of school office – please see office staff before going to this room.

Other items that can be purchased at the 2nd Hand Uniform Shop;

- Swimming Bags \$15
- Sports Hats \$18
- Library Bags \$10 (purchase from the library)
- Swimming Caps \$2

OUTSIDE SCHOOL HOURS CARE OPTIONS

1. All Saint's OSHC run by Centacare, Child Care Services. New Coordinator: Kate White, Area Coordinator: Kellie Crouch Phone 3367 6300 or Website:www.centacarebrisbane.net.au
2. YMCA OSHC at Albany Creek State School. For information email the Coordinator Zillah aac@ymca.org.au or phone: 3264 4907.

SCHOOL UNIFORM REQUIREMENTS

Girls Uniform

FORMAL:

- Green check, drop waist with box pleat in the skirt, bodice straight through with sleeves and collar with ribbon tie. At a minimum, dress length should be just above the knee.
- Black leather shoes with plain white crew socks (above ankle height) – plain black shoes, leather upper with rubber soles will suffice for sports shoes as well as dress shoes (not canvas or basketball style).

SPORTS:

- Green wrap around skirt or midford knit short, with green and white polo shirt.
- If the skirt is worn, short bike pants (black or dark green) must be worn underneath.
- Shoes and socks as per formal uniform.
- Plain, house coloured T-shirts should be worn to designated school events.

Boys Uniform

FORMAL:

- Green check shirt (basic design with pocket trimmed).
- Green rigger shorts
- Black leather shoes with plain white crew socks (above ankle height) – plain black shoes, leather upper with rubber soles will suffice for sports shoes as well as dress shoes (not canvas or basketball style).

SPORTS:

- Green midford knit short with green and white polo shirt.
- Shoes and socks as per formal uniform.
- Plain, house coloured T-shirts should be worn to designated school events.

Winter Uniform:

- Bottle green V neck or zipper tracksuit jacket with school logo screen printed on left hand side. (This can be worn with the formal uniform and the sports uniform)
- The All Saints Micro Fibre Zip Jacket (with printed logo) may only be worn with the sports uniform.
- Optional items: Track suit pants, green tights (not stockings), scarf and gloves in school colours may be worn. Tracksuits pants are not permitted to be worn with the formal school dress.

Prep Uniform:

Prep students are required to wear the Prep uniform every day and they must wear black leather Velcro shoes.

School Hat:

The All Saints green hat with the school logo screen printed on the front panel must be worn each day. It is strongly recommended that the hat be embroidered with the child's name/initials.

Sports Hat:

A double sided coloured bucket hat is available for students to purchase and wear. This hat is called the Sports Hat. It can be used for our own interhouse carnivals as well as interschool sports events. It is not to be worn for weekly PE lessons therefore this hat is not compulsory. It is available to purchase through the second hand uniform shop for \$18.

Hair:

Students are to present themselves well groomed at all times. This shows pride in their own appearance and in their school uniform. Therefore:

- Extreme hair styles are not permitted. These include Mohawks, rat tails, shaved or number one cuts and colouring of hair.
- Hair is to be brushed or combed neatly when attending school.
- Hair accessories must be school colours (bottle green, sports green, white or uniform check). Acceptable hair accessories are as follows: plain head band; plain scrunchie; ribbon; plain clips or hair bands that are school colours or blend with the hair.

For safety reasons and to minimise the spread of head lice:

- Hair below collar length for both boys and girls must be tied back at all times.
- Hair that falls across the face or eyes must be tied or clipped back at all times.

Jewellery:

- Jewellery is not an accepted part of the uniform. Only a chain with a religious medal or cross may be worn inside the shirt or dress.

- Plain gold or silver (studs or sleepers only) may be worn in both ears, one earring in each ear.
- Children may also wear a signet ring.
- Plain digital or analogue watches may be worn.

Make Up:

- Make – Up, including nail polish is not permitted.

Year 6 Leadership Shirt:

- This is offered to Year 6 students to purchase and wear on Sports days.

School Bag:

- The green All Saints School Bag with logo is to be used for the duration of schooling at All Saints. It is strongly recommended that the bag be embroidered with the child’s name/initials. It is compulsory to have this bag.

Swimming Cap:

Brisbane Catholic Education’s position on students entering a pool and pool spas for swimming lessons or activities in that ALL students are to wear a swimming cap at all times whilst they are in the water.

SCHOOL FEES AND LEVIES 2016

School fees and levies are set each year after consultation and approval from the School Board and Parish Finance Council.

The 2016 School Fees and Levies are as follows;

Please note all figures represent the annual payment figure.

Tuition (1Child)	\$1300
Tuition (Family -2 or more children)	\$2000
Capital Levy (per Family) compulsory	\$600
P & F Federation Levy (per Family)	\$100
Archdiocesan Futures Fund Levy (per Family)	\$31
Art, Craft & Paper Levy (per Child Yrs P-6)	\$100
Phys Ed Levy (per Child Yrs P-6)	\$130
Excursion Levy (per Child Yrs P-6)	\$80
Computer Levy (per Child Yrs P-6)	\$110
Prep Resource Levy (paid on acceptance)	\$175
Maths Levy (per Child Yr 1-6)	\$20
Student Diaries (per Child Yr 4 only)	\$7

Each year the Year 5 and 6 students go on school camp. Year 5 in February and Year 6 to Canberra in October. Based on this year’s figures the cost of Year 5 camp is approximately \$270 each. The Canberra trip will cost approximately \$1100 and is paid in instalments over the preceding 4 terms, first payment being term 4 the previous year and 3 payments in Term 1, 2 & 3 of the year of the Canberra trip. Children who participate in the Music Program pay tuition and hire of the instrument per term. The cost is around \$120 for tuition and \$75 for the hire of the instrument or \$135 for the hire of a Saxophone.

Children in the Music program also have a camp in June which normally the cost is \$120.

Book lists for Year 1 to Year 6 generally go home before the September holidays and have to be returned along with payment in the middle of October. The average price is \$150.00.

Special Considerations

Families at All Saints have always been very supportive of the school financially and it is an expectation that all families will pay the school fees each year. From time to time, however, circumstances may mean that families find themselves in financial difficulty due to retrenchments, illness, disabilities or the like.

Parents who experience difficulty in paying fees must arrange a meeting with the Principal to discuss a concession on fees. Failure to discuss payment difficulties with the Principal or non-payment of fees may result in matters being referred to a debt collection agency.

Please note that if you had a remission this year, you will need to apply for one again.

If we make remission arrangements early in the year, our budgeting can be organised effectively for the year.

If you can pay the fees for the year by Monday 29th February, you will receive a 2.5% discount.

Fees Payment

Accounts are sent out per term. You can pay monthly, weekly or fortnightly if you prefer. Just see Cathy Reynolds or Ann Young to organise this schedule.

BPay facility is also available for your convenience.

Direct Debiting – The Easy Way!

This is available to you through the Archdiocesan Development Fund (our bank and mortgagor). If you want to take the hassle out of remembering to pay your fees, they can be deducted from your nominated account in ten monthly instalments (February to November). You may also have deductions taken out fortnightly or quarterly. Forms are available from the school office. On the form please don't fill in 'School Reference No.'. We'll do that when you send it in. The 'Amount' is your annual Fees and Levies Account (including music) divided by 10 if you pay monthly, 20 if you choose to pay fortnightly and 4 if you are paying quarterly instalments. Please return this form to the school office by WEDNESDAY 17th FEBRUARY 2016 and ensure you read the Service Agreement on the back of the Direct Debit Request form. Please note all cancellations or alterations must be done through the school office.

DRIVE THROUGH MAP

